

Urgent Item

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Report

Subject : Monitoring Officer
Report to : Full Council
Date : Monday 08 September 2008
Author : Chief Executive

1. Report Summary:

This report proposes arrangements to ensure that the role of Monitoring Officer is carried out during the absence of the Head of Legal & Property.

2. Background:

The Council is required under section 5 of the Local Government & Housing Act 1989 to designate one of its officers as monitoring officer. Article 12.01 (c) designates the Head of Legal & Property to carry out this role. In the absence of the Head of Legal & Property it would be appropriate to designate another officer to carry out the role to protect the Council's position and reduce the possibility of challenge to actions taken. The Chief Executive will advise further at the meeting.

3. Recommendation:

The Council is recommended to designate another officer to act as monitoring officer during the absence of the Head of Legal & Property and that Article 12.01 (c) of the constitution be amended accordingly.

4. Background papers:

Only published works have been used in preparing this report.



Awarded in:
Housing Services
Waste and Recycling Services



5. Implications:

Financial: A nominal supplement is paid for the position of monitoring officer and for the period until vesting day may now be required to be paid to the existing and newly elected officers, however the increased expenditure will be met by savings elsewhere in the Council's budget.

Legal : these are dealt with in the body of the report

Human Rights : none

Personnel : none

Community Safety: none

Environmental: none

Council's Core Values: Adoption of the recommendation will support the following core values:

- provide excellent service
- promote fairness and equality of opportunity of opportunity for all
- communicate, especially listening and responding
- be open and honest

Wards Affected: all.